



Guidelines for the use of photographs/filming equipment

There is evidence that some people have used sporting events as an opportunity to take inappropriate photographs or film footage of children/young people. Clubs must be vigilant and report all concerns about the use of photographs/footage to the child protection officer or person in charge on the day.

There is no intention to prevent club coaches and teachers using video equipment as a legitimate coaching aid or photographs to celebrate the successes of children/young people. The following guidelines are aimed at reducing the incidence of inappropriate use of photography/video.

- 1 All young people must be appropriately dressed for the activity-taking place
- 2 Photo sessions should not be held outside the event(s) or at an athlete's home.
- 3 Photography or recording should focus on the activity rather than a particular young person and personal details, which might make the young person vulnerable, such as their exact address, should never be revealed.
- 4 Unsupervised one to one photo sessions should not be held.
- 5 Where a photograph is used in a publication it should not carry the athletes name.
- 6 Where a name is used in a publication it should not carry the athletes photograph.
- 7 Where an official photographer has been commissioned or the press have been invited it is important that they are clear about your expectations in relation to child protection.
- 8 All athletes and parents should be informed if an official photographer is to be in attendance and suitable agreement obtained to both the taking and publication of the film and/or photograph.
- 9 Parents and spectators taking photographs/recordings should be prepared to identify themselves if requested and state their purpose for photography/filming.
- 10 Club or organisations' coaches should be allowed to use video equipment as a legitimate coaching aid and means of recording special occasions. However care should be taken in the dissemination of the material.
- 11 Care must be taken with the storage of any photographs or film.
- 12 Parents and children should be informed that if they have any concerns they should report them to the organiser or official and recorded in the same manner as any other child protection concern.
- 13 No web site images are to be released without the specific authority of the athlete/parent.
- 14 No photographic equipment or mobile phone should be used in the changing area